

DEP Authorization to Incur Travel Expenses

Traveler: Jenna Perry Phone#: 904-256-1674
SSN: 595-24-1993 HQ: Northeast District
Div/Bur: Northeast District Preparer: Jenna Perry
Org: 37 450301000 EO: V3 Module: WV331
Grant: 1RCRA Project: 0 08/14 Cat/Yr: 040000

Cost Estimate	
Meals:	\$66.00
Per Diem:	\$80.00
Lodging:	\$174.00
Airfare:	
Car Rental:	
Registration Fees:	
Other Expenses:	
Total:	\$320.00

Is teleconferencing or other form of electronic communication available?

☐ Yes ☒ No

☐ Reg Fees Paid Directly to Vendor

☐ Reg Fees Paid By Employee

Dates: May 2, 2011 To May 4, 2011

Destination: Tallahassee

Purpose: Participating in SWIFT JAD with EPA representatives

Benefits to State: EPA is visiting to view the SWIFT application and hold a JAD to determine how to modify the SWIFT application for EPA use.

Mission Critical Statement: This travel is critical to the Department's mission because the EPA is traveling to Tallahassee to see how our "Solid Waste Information Field Test" (SWIFT) Software performs and how it can be modified for nationwide application within the EPA.

Traveler's Signature: Jenna Perry
Title: Environmental Specialist III Date: 4/15/11

Pursuant to Section 112.061, Florida Statutes, I hereby certify or affirm that the above anticipated travel will be on official business of the State of Florida.

Supervisor Signature: ABR
Title: Engineer IV Date: 4/15/11

Authorizing Signature: MF
Title: Environmental Administrator Date: 4/15/11

Additional Authorizing Signature: Director, Division of Waste
Title: Director, Division of Waste Date: 4/15/11

If additional approval is required by division/district/office policy.

1 GTS
APRIL 15, 2011

Patel, Ashwin

From: Fitzsimmons, Michael
Sent: Thursday, April 14, 2011 1:18 PM
To: Patel, Ashwin; Valade, Vicky
Subject: FW: EPA JAD

FYI

From: Diltz, Dotty
Sent: Thursday, April 14, 2011 11:53 AM
To: Fitzsimmons, Michael
Cc: Higgins, Patrick; Bahr, Tim
Subject: FW: EPA JAD

Mike, our SWIFT presentation to EPA last October was such a success that EPA Headquarters has authorized a pilot project in Region 4 to modify SWIFT for federal RCRA inspectors. Jenna was a hit at the October meeting, so we would like to "borrow" her again for the EPA JAD the first week of May. As before, we will be happy to pay her travel costs. I wanted to check with you before mentioning it to her, so she knows nothing about this request. Would you be willing to send her to Tallahassee for a few days? Would she want to come?

Dotty Diltz
Acting Division Director
Division of Waste Management
Department of Environmental Protection
850/245-8695

Please Note: Florida has a very broad records law. Most written communications to or from state officials are public records and may be made available to the public or media upon request. This e-mail communication, your reply, and future e-mails to my attention may therefore be subject to public disclosure.

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From: Higgins, Patrick
Sent: Thursday, April 14, 2011 10:53 AM
To: Diltz, Dotty
Subject: EPA JAD

Dotty,

USEPA Region 4 will be here 5.3.2011 - 5.4.2011 for a SWIFT Pilot Project JAD Meeting. They will have inspectors from Region 4 to familiarize

themselves with the HazWaste application and to develop ideas for their own.

I think it would be a good idea to have an experienced FDEP inspector in the that meeting to provide some thoughts on how it used here and what our experience has been.

Jenna (from NE District) did a great job field demonstrating the application for Kelly Sisario last year; perhaps we could ask her to give us a hand with the JAD?

Patrick Higgins
REMOT Technologies
Florida Department of
Environmental Protection
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