# <u>IMAGE QUALITY</u> AS YOU VIEW THE FOLLOWING DOCUMENT, PLEASE NOTE THAT PORTIONS OF THE ORIGINAL WERE OF **POOR QUALITY**

To:	6 From: BRAD TOMPA
_ JANE MEARS	MISSIMER & ASSOCIATES, INC.  Environmental and Groundwater Services
	Environmental and Groundwater Services
FOER.	Suite 104 8130 Baymeadows Way West
	Jacksonville, Florida 32256
	- 7.01.00
Subject:	Date: 7-2/-92_
MESSAGE: TANE;	
HORES	A COPY OF THE TRAINING
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<u>Qu 57753 uQ</u>	OR REQUIRE FURTHER INFO
PLEASE	GIVE ME A CALL,
	MAD NORTHEAST DISTRICT
	JUL 2 1 1992
MAPULT IL	92 2d
	DER-JACKSONVILLE
	Signed
No Reply Necessa	ry Reply Requested - Use Reverse Side

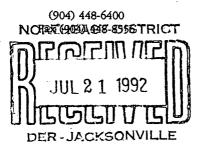
# MSA

MISSIMER & ASSOCIATES, INC.

Environmental and Groundwater Services

Suite 104 8130 Baymeadows Way West Jacksonville, Florida 32256

June 24, 1992



Mr. Harry Baxley MoBro Marine, Inc. P.O. Box 986 Green Cove Springs, FL 32043

Subject:

Emergency Response Training per Consent Order No. 90-1662

M&A Project No. JE1-665, Control No. 1350

Mr. Baxley:

Per our conversation, the following training classes will be performed at your facility:

#### July 7 (Tuesday)

Two classes (8 a.m. - 12 p.m.; 1 p.m. - 5 p.m.) will be conducted for Awareness Training. Each class will contain five to six employees.

#### July 8 (Wednesday)

One class (8 a.m. - 5 p.m.) will be conducted for First Responder Training. Four to six employees will attend.

Please answer the enclosed questionnaire by Friday, June 26th to insure proper preparation for the appropriate classes. Our fax number is 448-8556. The approximate cost for the two classes will be \$3,000.00. I have enclosed a tentative outline (Day 1 & Day 2). We will also need the following items:

- T.V.
- VCR
- White Board
- Overhead Projector



Please inform us if you will be unable to provide these items and feel free to contact us regarding any questions.

Sincerely,

MISSIMER & ASSOCIATES, INC.

Thomas M. Martin

Manager, Environmental Compliance

and Industrial Hygiene

TMM/dny

cc: Sid Ansbacher

Enclosure

#### HAZWOPPER EMERGENCY RESPONSE COURSE OUTLINE

LEVEL I AWARENESS COURSE (4 HOUR) LEVEL II OPERATIONS COURSE (8 HOUR) LEVEL III TECHNICIAN COURSE (24 HOUR)

#### DAY 1 (LEVELS I, II, III COURSES)

- COURSE INTRODUCTION / PRE-COURSE QUIZ & REVIEW
- HAZARDOUS MATERIAL OVERVIEW
- FIRST ON THE SCENE
- DOT EMERGENCY RESPONSE GUIDE BOOK
- FIRST RESPONDER ROLE (AWARENESS / OPS / TECHNICIAN)
- EXERCISE / REVIEW / TEST (LEVEL I CERTIFICATION)
- HAZARD ANALYSIS
- BASIC PPE SELECTION / USE
- OPERATIONAL SKILLS & TEAMWORK
- 10 BASIC SPILL CONTROL / CONTAINMENT / DECOM
- 11 EXERCISE / REVIEW / TEST (LEVEL II CERTIFICATION)

#### DAY 2 (LEVEL III COURSE)

- 12 TOXICOLOGY
- 13 FIRLD SURVEY INSTRUMENTATION
- 14 RESPIRATORS (APR'S / SAR'S. / SCBA'S)
- 15 ADVANCED PERSONAL PROTECTIVE EQUIPMENT 16 PERSONNEL PROTECTIVE EQUIPMENT (HANDS ON EXERCISE)
- INCIDENT COMMAND & MANAGEMENT 17
- 18 DAY 2 QUIZ & REVIEW

#### DAY 3 (LEVEL III COURSE)

- EMPLOYER EMERGENCY RESPONSE PLAN 19
- ADVANCED DECON PROCEDURES 20
- EMERGENCY RESPONSE MULTIPLE PROBLEM SOLVING SEMINAR 21
- 22 TEST REVIEW / FINAL TEST
- CRITIQUE 23

24 LEVEL III CERTIFICATION

## Questionnaire

#### **Emergency Response to Hazardous Substance Release**

To determine the number of employees per category of training it is necessary to answer the following questions:

Provide the following information on distinct or unique areas within your facility 1. where hazardous materials are used or stored. In listing hazards use the following Keys: E - Explosives, F - Flammables, C - Acids or Bases, T - Toxic Liquids, TD - Toxic Dusts, TG - Toxic Gases, R - Radioactive Materials, D - Non-Toxic Dusts

		Wigii Ningayko ez	
Ayes Name	#of Employees	#:ofSuge=2805	: Hazards
	(\$485) (\$40 \$15 \$10 \$1 \$10 \$10 \$10 \$10 \$10 \$10 \$10 \$10		
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# Questonnaire

#### **Emergency Response to Hazardous Substance Release**

To assist in determining the extent of training of employees please list the name of hazardous substances in each area.

2. Provide the following information regarding the chemicals used or stored in each area. Approximations on quantities are acceptable. To determine State please use the following keys: C - Containerized < 5 gallons, C+ - Containerized > 5 gallons, CD - Containerized Drums, GC - Gas Cylinders, GL - Gas Lines, V - Vats or Baths, L - Liquids in Pipes with Flanges and Valves. Please denote materials at extreme temps, T

ridmos m Libes	with risinges and valves	. Trease delivie materia	ID AL EXILEME CEMPS Y
/V138/V400e	liszárdoss Substance	(Quantity	State
	-		
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# Questionnaire

#### **Emergency Response to Hazardous Substance Release**

To assist in determining the risks in each area please provide the following information:

3. Provide a <u>risk potential assessment of each area</u> utilizing the following keys: Risk Potential - on a scale of 1-10 (10 representing the kighest degree of potential risk); Potential Release Type, S - Spill, SF - Spill Creating a Fire Hazard, ST - Spill Creating a Toxic Hazard, R - Release resulting from a Ruptured Drum, Pipe, Vat, or Bath, P - Process Error by Worker, E - Possible Equipment Failure, RE - Release

Creating an Explosive Hazard, T - Transportation Accident Hazardous Polential Release Ras Chitentia AND THE STREET Substance

P.10

# Questionnaire Emergency Response to Hazardous Substance Release

Has your organization created an Emergency Reponse Plan?	Yes or No (Carelo One)
If yes, when was the last review date?	
Do you have a copy of the Local Emergency Response Plan?	Yes or No (Chrole One)
Do you have a copy of the State Emergency Response Plan?	Yes or No (Ctrcle One)
Has your organization practiced any Emergency Drills?	Yes or No (Chris One)
What Type	
Date of Last Drill	
Has there ever been an accident or an emergency involving he your facility? Yes or No (Circle One)	azardous materials at
Please explain	
Do you have a written Hazard Communication Program?	Yes or No
Do you have a written company Safety and Health Policy?	Yes or No
Is it signed by the highest official in the facility?	Yes or No
Do you have employees who transport hazardous chemicals, a waste? Yes or No Locally Out of State,	
What training have these drivers received regarding a release while in transit?	
On the following page is a training questionaire. Please fill in information regarding the training that your organization has employees of the facility. If you have trained in specialized as	s aiready provided to the
	If yes, when was the last review date?  Do you have a copy of the Local Emergency Response Plan?  Do you have a copy of the State Emergency Response Plan?  Has your organization practiced any Emergency Drills?  What Type  Date of Last Drill  Has there ever been an accident or an emergency involving hyour facility? Yes or No (Creb One)  Please explain  Do you have a written Hazard Communication Program?  Do you have a written company Safety and Health Policy?  Is it signed by the highest official in the facility?  Do you have employees who transport hazardous chemicals, a waste? Yes or No Locally , Out of State  What training have these drivers received regarding a release while in transit?  On the following page is a training questionaire. Please fill in information regarding the training that your organization ha

# OSHA 1910.120 (q) Training Questionnaire

	113	mmg Anea	MOUNTAILE		
Training Topic	Number of Employees Trained	Estimated Training Time	Last Date Given?	Was a Test Given?	Is There a Written Record?
29CFR 1910.120 q	· _				<u></u>
DOT Emergency Guidebook					
Company Response Plan	,			,	
Personnel and Chain of Authority					
Emergency Recognition and Provention					
Sufe Distances and Places of Refuge					
Site Security					
Evacuation Routes					
Emergency Alerting Systems					
Critique and Followup					
Local Emergency Response Plan					
State Emergency Response Plan				·	
Federal Response Team					
Chemical and Physical Properties of Hazardons Materials				·	
Toxicology					
Personal Protective Equip- ment					
Respiratory Protection					
Instrumentation					
IH and Survey Tech.					
Site Safety and Control					
Safe Work Practices					
1st Ald and CPR					
Spfil Control Techniques					
Decontamination Procedures					
Medical Survellance					
Field Exercise					
				1	1

## OSHA 1910.120 (q) Training Requirements

Training Topic	1st Responder Awareness Level	1st Responder Operations Level	Hazardous Materials Technician	Hazardous Materials Specialist	On Scene Incident Commander
29CFR 1919.129 (q)	×	<b>x</b>	x	x	x
DOT Emergency Guidebook	<b>x</b>	x	x	x	. <b>X</b>
Company Response Plan	×	x	<b>x</b>	x	x
Personnel and Chain of Authority	<b>x</b>	<b>x</b> .	x	ж	X
Emergency Recognition and Prevention	x	X	X	x	<b>x</b>
Safe Distances and Places of Refuge	x	X	X	x	X
Site Security		x	<b>X</b> ,	. **	x
Evacuation Revies		x	x	x	<b>x</b>
Emergency Alerting Systems	<b>X</b>	<b>X</b>	X	X	x
Critique and Followup	-		x	x	×
Local Emergency Response Plan			BASIC	<b>x</b>	x
State Emergency Response Finn			•	<b>X</b>	<b>x</b>
Federal Response Team				BASIC	x
Chemical and Physical Proporties of Hazardons Materials	X	X	×	x	
Toxicology		BASIC	· <b>X</b>	<b>x</b> .	BASIC
Personal Protective Equip- ment		RASIC	x	x	BASIC
Respiratory Protoction	•	BARIC	x	x	BASIC
Instrumentation	• • •	·	BASIC	x	BASIC
IH and Survey Tech.				x	
Site Safety and Control			x	x	BASIC
Safe Work Practices			x	x	BARIC
1st Ald and CPR	•		x	x	x
Spili Control Techniques		BASIC	x	x	x
Decentamination Procedures	1	BASIC	x	<b>X</b> -	x
Medical Surveillance	Possible	Possible	x	x	Postilia
Field Exercise		BASIC	x	x	x