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#### **Processes**

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RHWT	Logged	02/19/2016	SIMMONS_JLS	×
RHWT	Completeness Review	02/22/2016	HORLICK_S	×
RHWT	Ready for Data Entry	02/25/2016	HORLICK_S	×
RHWT	Data Entry Completed	02/25/2016	SIMMONS_JLS	×
RHWT	Booked into Oculus	02/29/2016	THURSBY_K	×
RUOH	Logged	02/19/2016	SIMMONS_JLS	×
RUOH	Completeness Review	02/25/2016	ASHWOOD_J	×
RUOH	Ready for Data Entry	02/25/2016	ASHWOOD_J	×
RUOH	Data Entry Completed	02/25/2016	SIMMONS_JLS	×
RUOH	Final Review	02/25/2016	ASHWOOD_J	×
RUOH	Booked into Oculus	03/07/2016	THURSBY_K	×

#### Comments

<b>Document Type</b>	Date	Comment	Author
General Comment	02/19/2016	Insurance form has an original signature.	SIMMONS_JLS
RHWT	02/22/2016	HWT/UOH Certificate of Liability received for primary and excess coverage.	HORLICK_S
RUOH	02/25/2016	Received original Combined HWT/UO Insurance form - Good.	ASHWOOD_J

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