From:	Wilcox, Erin G.
To:	josh@lizardjuice.com
Cc:	Kennedy, Shannon; Knauss, Elizabeth
Subject:	Late 2017 Biennial Report for Lizard Juice FLR000221036
Date:	Friday, July 06, 2018 2:09:28 PM
Attachments:	Biennial_Report.pptx Industry_User_Registration.pptx
Importance:	High

Good Afternoon Josh,

Per our conversation the above facility has not submitted a 2017 Biennial Report and is considered **Out of Compliance** on this issue until the report is submitted.

- You will need to register with the US EPA RCRAInfo site or use your pre-existing CDX account at the below link. The attached presentation (Industry_User_Registration) will show you how to register with the site, if you don't already have an account.
    - RCRAInfo: https://rcrainfo.epa.gov/rcrainfoprod/action/secured/login
- DEP has recently reviewed 62-730.220 and 40 CFR 270.11. If the person certifying the report is not an officer of the Company. I will need a letter on official letterhead from an **Officer (President, Secretary, or Treasurer),** giving the person certifying the report authority to sign on behalf of the Company. This may be e-mailed to me, before the account can be approved.
    - Example:

      I, Jane B. Green, certify that I am the Secretary of Evergreen Properties, Inc., a Florida corporation (the "Company") named as Respondent in the 2017 Biennial Report attached herein; that Robert Doe, in his capacity as Environmental Manager of Evergreen Properties, Inc. is authorized to enter into and execute the 2017 Biennial Report in the name and on behalf of the Company; that said 2017 Biennial Report was duly signed by him for and on behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

      _____

      Jane B. Green
      Secretary, Evergreen Properties, Inc.

      Note section in Red need to be updated with appropriate names.

- Once the account has been approved you will need to use the attached presentation (Biennial_Report) to complete your Biennial Report.

Note: this is the same system that will be used for e-manifest. If you are the person signing manifest, please register as **Site Manager** (God level for the facility).

If you have any questions, please let me know.

Erin G. Wilcox
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e-Manifest Coordinator for the State of Florida
RCRAInfo Coordinator for the State of Florida
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