



Central District
3319 Maguire Boulevard, Suite 232
Orlando, Florida 32803-3767

Ringhaver

Enforcement Meeting

[illegible]

8/16/01

Ringhaer Mtg

LB - History proposed new adjusted penalties

MO - Conducting inspections now
Condition of facility unacceptable
to the company - Very serious
to the company.

LB - Dave & Rick tasked w/many thing

MO - Need self policing; violation occur
often

LB - QS 9001 certified?

MO - no

LB - Getting Ringhaer in @ 1400

LB - went over reduction in penalties
SEPs

> need to decide what to do

MO - wants to check out the cost of
doing an EMS System.

LB - Get back to her ~~8/27/01~~ 8/27/01
CO drafted & signed first week
of Sept.

e-mail coach's consent order
for EMS.

phone #'s of TREEO consultant

Agenda for OSHA Right-to-Know and Waste Management Training

1. Review the Hazcom law and their rights as employees.
2. Explain the Material Safety Data Sheet and how to use it.
3. Show movie "Material Safety Data Sheets" by Long Island Productions.
4. Explain company procedures on getting MSDS.
5. Explain labeling procedure to include ^{hazardous waste} container management.
6. Review general and contingency procedures to be followed in case of spills:
 - a. Inside shops and/or buildings;
 - b. On premises but outside shops and/or buildings;
 - c. Off premise worksites.

NOTE: If this presentation is for employees working off-premises, the movie "Hazardous Materials for Field Service" by Summit Training Source will be shown.

7. Open spill kits and explain contents and their proper use.

8. Training shall be conducted, initially, during the New Employee Orientation and annually, during the first quarter, thereafter.

Agenda for Select Employee RCRA Manifest Training

1. Discuss employee rights and obligations associated with the responsibilities pertaining to signing waste manifests.
2. Explain the difference between hazardous and non-hazardous forms.
3. Review and explain a correctly completed hazardous waste manifest form, to include a land disposal restriction form.
4. Explain proper record-keeping methods.

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➤ Container mgmt / Label, date, etc.?

➤ Emergency procedures