

USED OIL PERMIT
WATER RECOVERY, LLC
1819 Albert Street
Jacksonville, FL 32202

APPENDIX C

Tank System Visual Inspection Checklist
Tank System Activity Log

Weekly Tank System Visual Inspection Checklist

YEAR: _____

GENERAL DESCRIPTION UST OR AST CAPACITY (GALLONS) TANK CONTENTS CHECKLIST ITEMS	DATE _____ Y/N or N/A	DATE _____ Y/N or N/A	DATE _____ Y/N or N/A	DATE _____ Y/N or N/A	DATE _____ Y/N or N/A	DATE _____ Y/N or N/A	DATE _____ Y/N or N/A	DATE _____ Y/N or N/A	DATE _____ Y/N or N/A	DATE _____ Y/N or N/A	DATE _____ Y/N or N/A	DATE _____ Y/N or N/A	DATE _____ Y/N or N/A	DATE _____ Y/N or N/A	DATE _____ Y/N or N/A
<u>GENERAL</u>															
1. Tank System Contingency Plan on site and at appropriate location?															
2. If tank certificate of registration is required to be posted, is certificate posted?															
3. Are tank system components properly painted or identified?															
4. If tank system Alarm Panel exists, is panel powered and not in Alarm or System Failure condition?															
5. Is tank system Spill Kit on site?															
6. Is tank system Spill kit properly stocked?															
7. Is Spill Kit readily available and in designated location?															
8. Access to fill components locked or otherwise secured?															
9. Is tank surface free of dents, pits, cracks, rust or other damage?															
10. Is tank piping free of dents, pits, cracks, rust or other damage?															
11. No evidence of leakage around piping flanges, elbows and other fittings?															
12. Are piping sumps clear and unobstructed?															
13. Are Manway area free of product and other debris?															
14. Is secondary containment structure intact with drain valves closed?															
COMMENTS:															
15. No evidence of leakage around piping flanges, elbows and other fittings on day tank?															

* An explanation is needed for any item that is answered with a "No" ENCLOSURE (4)

Weekly Tank System Visual Inspection Checklist

YEAR: _____

GENERAL DESCRIPTION UST OR AST CAPACITY (GALLONS) TANK CONTENTS CHECKLIST ITEMS	DATE ____	DATE ____	DATE ____	DATE ____	DATE ____	DATE ____	DATE ____	DATE ____	DATE ____	DATE ____	DATE ____	DATE ____	DATE ____	DATE ____	DATE ____	DATE ____	DATE ____
<u>GENERAL</u>	Y/N or N/A	Y/N or N/A	Y/N or N/A	Y/N or N/A	Y/N or N/A	Y/N or N/A	Y/N or N/A	Y/N or N/A	Y/N or N/A	Y/N or N/A	Y/N or N/A	Y/N or N/A	Y/N or N/A	Y/N or N/A	Y/N or N/A	Y/N or N/A	Y/N or N/A
16. No suspicious or unusual petroleum odors are present in the tank system area?																	
17. No signs of distressed vegetation that could be the result of a petroleum release?																	
18. Are manway/manhole covers in place correctly?																	
19. If present are monitoring well and/or soil vapor well locked or other wise secured?																	
20. SPCC Plan on site and in proper location?																	
21. Alarms (float sensor, optical sensors) in correct position?																	
22. Alarm wiring in good condition (not loose or frayed)?																	
23. Security fence intact?																	
24. Security lighting working properly?																	
INSPECTOR'S INITIALS																	
COMMENTS:																	

Note: All releases, spill or leaks of Petroleum product over 25 gallons must be reported to the FDEP by the Spill manager.

* An explanation is needed for any item that is answered with a "No" ENCLOSURE (4)

DATE & INITI	Type of Activity			EXPLANATION
	Alarm Verification		Alarm Incidents & Results	
	Tank Malfunctions		Tank Repairs	
	Piping Malfunctions		Piping Repairs	
	Routine Maintenance		Tank System Modification	
	Monitor Repair		Tank Tightness Testing by Vendor	
	Tank System Alarm Panel		Other	
	Leak/Spill			
	Alarm Verification		Alarm Incidents & Results	
	Tank Malfunctions		Tank Repairs	
	Piping Malfunctions		Piping Repairs	
	Routine Maintenance		Tank System Modification	
	Monitor Repair		Tank Tightness Testing by Vendor	
	Tank System Alarm Panel		Other	
	Leak/Spill			
	Alarm Verification		Alarm Incidents & Results	
	Tank Malfunctions		Tank Repairs	
	Piping Malfunctions		Piping Repairs	
	Routine Maintenance		Tank System Modification	
	Monitor Repair		Tank Tightness Testing by Vendor	
	Tank System Alarm Panel		Other	
	Leak/Spill			

Record and activity regarding the fuel tank and/or piping that cannot be recorded or explained on the Monthly Tank System Visual Inspection Checklist.

1. Write the date and your initials in Column 1.

2. Mark the appropriate box in Column 2.

3. Explain in detail whatever occurred, whatever you did and whatever you found during inspections.