



# Florida Department of Environmental Protection

Bob Martinez Center  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400

Rick Scott  
Governor

Carlos Lopez-Cantera  
Lt. Governor

Noah Valenstein  
Secretary

January 29, 2018

Dear Steve Hamilton:

This letter is to acknowledge receipt of your initial notification request (Form 8700-12 FL) for registration as a Used Oil handler. This is not an approval of your Used Oil registration and pursuant to Rule 62-710.500 F.A.C. your facility is not authorized to transport, or market used oil, or used oil filters, or burn off-specification used oil unless you have a valid Certificate of Approval from the Department. A Used Oil registration is not complete until all the required documents are submitted for review and approval. This process can take up to 2 weeks or less depending on completeness of the forms or documents submitted.

In order, to obtain a Certificate of Approval, you are required to submit an original of the following documents:

- 8700- 12 FL Notification of Regulated Waste Activity Form;
- Used Oil Annual Report (not required for a new facility);
- State of Florida Hazardous Waste Transporter/Used Oil Certificate of Liability Insurance form (if you do not have an EPA ID number, a Florida ID number will be assigned to you to insert on this form). Pursuant to Rule 62-710.600 F.A.C., used oil transporters are required to provide an Insurance form for the automobile liability inclusive of pollution liability coverage. However, in the event your automobile and pollution are separate policies then we will need you to submit two separate Insurance forms. You are required to you maintain valid liability insurance coverage during the entire Used Oil registration period;
- Registration fee of \$100 per facility made payable by check or money order to Florida Department of Environmental Protection.

Once the Department review is completed, a Used Oil handler registration Certificate of Approval will be emailed to you. At all times, registered used oil transporters are required to display this certificate in the vehicle when transporting used oil.

If you have any Used Oil registration questions, please feel free to contact me at 850.245.8789 or via email at [Janet.Ashwood@dep.state.fl.us](mailto:Janet.Ashwood@dep.state.fl.us).

Sincerely,

A handwritten signature in cursive script that reads "Janet K. Ashwood".

Janet Ashwood  
Used Oil Coordinator  
Waste Compliance Assistance Program