



# Department of Environmental Protection

2600 Blair Stone Road ♦ Tallahassee, Florida 32399-2400

## DISCHARGE REPORT FORM

DEP Form: 62-761.900(1)

Form Title: Discharge Report Form

Effective Date: January 2017

Incorporated in Rule 62-761.405, F.A.C.

Complete all applicable blanks, and submit copies of any analytical or field test results confirming contamination to soils, surface water, or groundwater to the County via email or mail.

Facility ID Number (If Registered): \_\_\_\_\_ Date of Form Completion: \_\_\_\_\_ Date of Discovery: \_\_\_\_\_

Facility Name: \_\_\_\_\_ County: \_\_\_\_\_

Facility (Property) Owner: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Owner Mailing Address: \_\_\_\_\_

Location of Discharge (Facility Street Address): \_\_\_\_\_ Lat/Long: \_\_\_\_\_

Date of receipt of any test or analytical results confirming a discharge: \_\_\_\_\_ Estimated number of gallons discharged: \_\_\_\_\_

**Discharge affected:** (Check all that apply)

Soil	Groundwater	Soil water (water body name) _____
Drinking water well(s)	Shoreline	Other (specify) _____

**Evidence of discharge:** (Check all that apply)

Visual observation of sheen	Results or receipt of results of analytical tests	Stained soils
Visual observation of free product	Spill or vehicle overfill > 25 gallons to a pervious surface	Other (explain in comments)

**Method of discovery and confirmation of discharge:** (Check all that apply, see rule language explanation on instructions for this form)

Visual observation	Closure/Closure sampling assessment	Surface water analytical results
Groundwater analytical results	Soil analytical results	Other (specify) _____

**Type of regulated substance discharged:** (Check all that apply)

Gasoline	Jet fuel	Mineral acids (ASTs)	
Diesel	Used/waste oil	Ammonia compound	Chlorine compound
Heating oil	New motor/lube oil	Biofuel blends	
Kerosene	Pesticide	Unknown	
Aviation gas	Grade 5 & 6 residual oils	Other (specify) _____	
Hazardous substance (USTs) – write name or Chemical Abstract Service (CAS) #: _____			

**Discharge originated from a:** (Check all that apply)

Tank	Other secondary containment	Railroad tankcar
Piping	Fitting or pipe connection	Barge, tanker ship or other vessel
Spill bucket	Valve	Pipeline
Dispenser	Tank truck	Drum
Piping sump	Vehicle or customer vehicle	Unknown
Dispenser sump	Aircraft	Other (specify) _____

**Cause of the discharge:** (Check all that apply)

Spill	Material failure (crack, split, etc.)	Collision	Weather
Overfill	Material incompatibility	Vehicle accident	Human error
Corrosion	Improper installation	Fire/explosion	Unknown
Puncture	Loose connection	Vandalism	Other (specify) _____

**Actions taken in response to the discharge:**

**Comments:**

**Agencies notified (as applicable):**

Fire Department

County Program

District Office

State Watch Office  
800-320-0519

National Response Center  
800-424-8802

To the best of my knowledge and belief, all information submitted on this form is true, accurate and complete.

\_\_\_\_\_  
Printed Name of Owner, Operator or Authorized Representative

\_\_\_\_\_  
Signature of Owner, Operator or Authorized Representative

## Discharge Report Form Instructions

*Oil spills to navigable waters of the United States, and releases of reportable quantities of CERCLA hazardous substances must be reported immediately to the National Response Center. Reports to the National Response Center of oil spills to navigable waters need not be repeated to any other federal, state, or local agency. Conditions at the site that do not involve spills to navigable waters of the United States, or CERCLA hazardous substances, that pose an immediate threat to human health or the environment must be reported to the State Watch Office or the Local Fire Department. Nevertheless, this form must be submitted for all discharges from facilities with storage tank systems, and sites in accordance with Chapters 62-761, 62-762, and 62-780, F.A.C.*

**State Watch Office**  
**1-800-320-0519**

**National Response Center**  
**1-800-424-8802**

**Local Fire Department**  
**911**

**This form must be used to report any confirmed discharge, or of any one of the following, unless the discharge is from a previously known and reported discharge:**

1. Results, or receipts of results, of analytical tests of surface water or groundwater indicating the presence of contamination, in excess of Department Cleanup Target Levels by:
  - a. Petroleum products' contaminants of concern listed in Table B as applicable in Chapter 62-780, F.A.C.; or
  - b. A regulated substance, other than petroleum products.
2. The presence of free product, a visible sheen, sludge, or emulsion of a regulated substance, or a regulated substance that is visibly observed in soil, on or in surface water, in groundwater samples, on basement floors, in open drainage ditches, in open excavations or trenches, in subsurface utility conduits or vaults, or in sewer lines at the facility;
3. A spill or overfill event of a regulated substance to soil or another pervious surface, equal to or exceeding 25 gallons, unless the regulated substance has a more stringent reporting requirement specified in 40 CFR Part 302, July 2002;
4. Results of analytical tests of soil indicating the presence of contamination, in excess of Department Cleanup Target Levels by:
  - a. Petroleum products' contaminants of concern listed in Table B as applicable in Chapter 62-780, F.A.C.;
  - b. A regulated substance, other than petroleum products.

**According to Rules 62-761.440 and 62-762.441, F.A.C., a copy of this form must be delivered, emailed, or faxed to the County within 24 hours of the discovery of a discharge from a regulated storage tank system, or before the close of the County's next business day. If, however, this discovery is thought to be a previously reported discharge, the owner or operator will have 30 days to investigate and submit supporting documentation or this form. It is recommended that the original copy be sent in the mail. If the discharge occurs at a county-owned facility, the form must be delivered, emailed, or faxed to the local DEP District Office. Also, please remember to properly notify your insurance company of this reported discharge in accordance with the reporting requirements outlined in your insurance policy. This form must be maintained until storage tank system closure.**